

Employee Timesheet

Employee Name:		Title:	
Manager Name:		Month:	
Hourly Rate:		Overtime Rate:	

Date	Start Time	Lunch Start	Lunch End	End Time	Regular Hours	Overtime Hours	Total Hours
1th							
2th							
3th							
4th							
5th							
6th							
7th							
8th							
9th							
10th							
11th							
12th							
13th							
14th							
15th							
16th							
17th							
18th							
19th							
20th							
21th							
22th							
23th							
24th							
25th							
26th							
27th							
28th							
29th							
30th							
31th							

Total Time							
Total Pay							

Employee Signature:		Date:	
Manager Signature:		Date:	